



Pupil Privacy Notice

Why are we giving this to you?

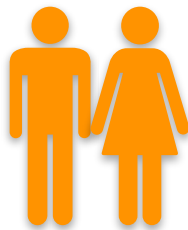
This tells you how the school keeps your information safe.

Who is involved?



Data Protection
Lead

Mr. S. Pile



Parents
Carers
Guardians



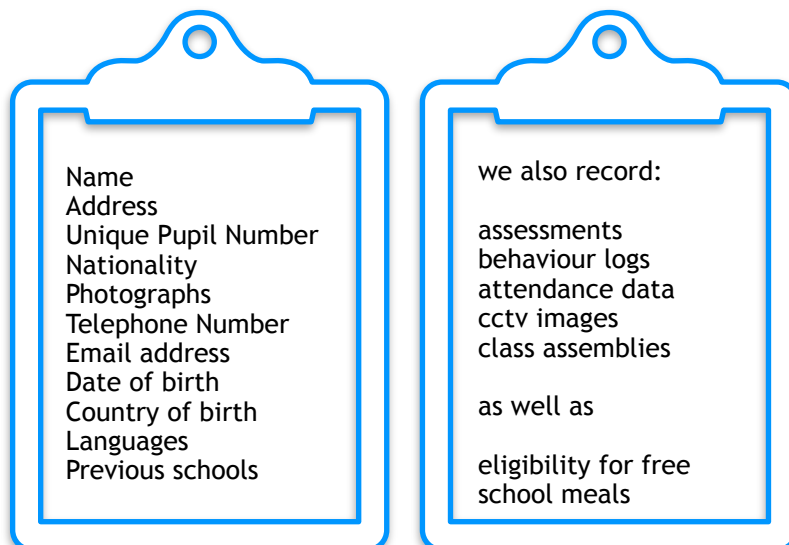
Data Protection
Officers

Deepti Bal

The Data Protection Officer can answer any questions you have about what the school does with your information.

Policy Statement

As a school we look after some of your “personal data”. This is information about you. It includes:



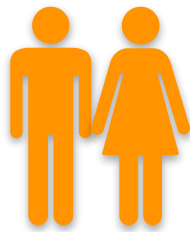
Some of your information is called “special category personal data”. We make sure that this is kept safe:

Ethnicity		Medical information
Religious beliefs		Dietary requirements
Educational needs		Information about your safety

Where do we get this information from?



You



Your Parents











Your Teachers

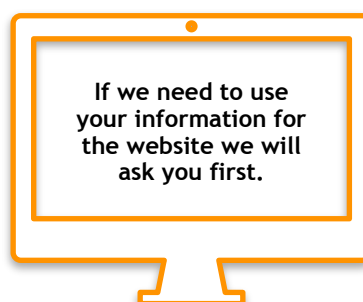


Other people like
doctors

Why do we use this information?

-  To give you a good education
-  To get you support when you need it
-  To make sure everyone is treated fairly and equally
-  To keep you safe
-  To deal with emergencies involving you
-  To celebrate your achievements
-  To give your parents support
-  To help you learn beyond the classroom (Google Classroom, Seesaw, Evidence Me)

Some of these things we have to do by law. Other things we do because we need to so that we can run the school.



How long will we hold information in relation to our pupils?



We will hold your information only for as long as necessary.

Where you change school we will pass your information to your new school.

Your videos will be deleted when you leave the school.

Your class assemblies and shows will be kept as part of the Anson archive and may be used in special events and celebrations.

Who will we share pupil information with?



Other schools or
companies in
education



The Government



Other companies
like school meal
providers

Keeping this information safe



- all devices are password protected
- that virus protection and monitoring software is regularly updated.
- no data leaves the school site
- third party organisation have rigorous protection for any data they hold
- staff are trained in handling data and making
- any lost data is reported immediately

Your rights in relation to your information

You can ask to see the information we hold about you. If you wish to do this, or ask for any changes to be made, you should contact your class teacher, Mr Pile or Ms Lansiquot.

Concerns

If you are concerned about how we are using your personal data then you can speak with [enter details here], or if necessary you or your parent/ carer can contact an outside agency - the Information Commissioner's Office who could also help at <https://ico.org.uk/concerns/>.